



***THANK YOU FOR YOUR INTEREST IN THE
FORT WORTH POLICE DEPARTMENT
RESERVE PROGRAM***

The Fort Worth Police Department endeavors to hire the most qualified applicants for the City of Fort Worth. Our requirements conform to the standards issued by the Texas Commission on Law Enforcement Officers' Standards and Education. Our commitment to the City of Fort Worth is to provide the best possible applicants who will be trained to protect our citizens and serve our community. In short, we employ the best people.

This is a highly responsible position within the City of Fort Worth that involves networking with the community and the protection of life and property. This is accomplished through patrol work, criminal investigation, community policing and the enforcement of all laws of the State of Texas and ordinances of the City of Fort Worth.

Attached are the basic materials required to apply for the position of Police Reserve. Please read the documents and their instructions carefully and fill them out completely and properly. Failure to include all required information may disqualify you from the selection process. No information may be added to or deleted from the questionnaire via telephone after you have returned it.

OUR MISSION STATEMENT:

“The Fort Worth Police Department provides quality service in partnership with the community to create a safe environment for all.”



The City of Fort Worth Police Reserve

ALL APPLICANTS MUST BE A UNITED STATES CITIZEN

- EDUCATION:** High school diploma or
GED Certificate with 12 semester hours of college.
- AGE REQUIREMENT:** No age restrictions are applied to reserve officers
- LICENSE:** Valid and current Class "C" driver's license.
- VETERAN:** Must have received an Honorable Discharge. Please submit copy of DD214
(Long Form-Member 4) at time of application.
- TCLEOSE STANDARDS:** Never been convicted OR have been on court-related community supervision
or probation for any offense above the grade of a Class "B" misdemeanor or a
Class "B" misdemeanor within the last ten years. Never been convicted of any
family violence offense.
- FOR INFORMATION:** Fort Worth Police Training Academy
1000 Calvert
Fort Worth, Texas 76107
817-871-6500
- SUBMIT APPLICATION TO:**
Fort Worth Police Training Academy - Background Investigation Unit
Monday - Friday, 9 a.m. - 4 p.m.



AN EQUAL OPPORTUNITY EMPLOYER

The City of Fort Worth affords Equal Employment Opportunity to all individuals regardless of race, color, national origin, sex, religion, age or disability.

REQUIRED DOCUMENTS

All Reserve Applicants must be a United States Citizen and submit the following documents that are required to complete the application:

- Official Birth Certificate
- Naturalization Paper (if applicable)
- Valid Driver's License
- Official High School Diploma or GED
- If GED, proof of 12 hours from an accredited college with a 2.0 or better average
- Military Discharge Paper (DD214 or DD256) showing Honorable Discharge Characterization (if applicable)
- Social Security Card
- Driving Record
- Proof of Liability Insurance

Copies of the above listed documents in addition to the originals will need to be brought to the Training Academy to be reviewed in person by a background investigator. All documents must be presented to continue to the testing phase of the application process. It is *your responsibility* to acquire copies of the documents; no copies will be made at the academy. A copy of your driving record may be obtained through any Department of Public Safety Office. Application for a new social security card can be made at any Social Security Administration office.

Upon completion of the application process, you will be placed in a database as eligible to take the next physical assessment. When the date of the physical assessment is set you will be notified of the date and location.

Fort Worth Police Department
Physical Ability Assessment

The physical ability assessment required by the Fort Worth Police Department is designed to measure the police applicant's ability to perform the essential functions of the beginning position of police officer. Scoring is based on the fitness level standards for the general population as compiled from research performed by the Cooper Institute for Aerobics Research. The physical ability assessment is divided into two parts. The first section consists of five events, which are scored individually. Each part has a maximum score of 20 points for a total of 100 points possible. Combined scoring from all five events must be equivalent to a score of 70 or higher to receive a passing score. The second section, trigger pull, is based on a pass/fail rating. The physical ability assessment consists of the following measurements:

SECTION I

Body Fat Composition	This is a measure of the overall physical condition of the applicant.
Sit-Ups	This measures the strength of the applicant's major muscle groups in the lower body.
Push-Ups	This measures the strength of the applicant's major muscle groups in the upper body.
Sit and Reach	This measures the flexibility of movement of the major muscle groups to ensure performance of certain essential tasks.
Mile and Half Run	This measures the endurance of the applicant's physical conditioning.

SECTION II

Trigger Pull	This measures the applicant's grip strength and ability to perform an essential function of the police officer position.
--------------	--

The point standards are provided on the following page.



Police Reserve Officer

Application Instructions

The Police Reserve application process consists of the following steps:

STEP 1 Complete and submit an application packet and other required documents to the Training Division/Background Investigation Unit of the Fort Worth Police Department located at 1000 Calvert, Fort Worth, Texas 76107. Complete applications may be hand delivered to the Training Division, Monday – Friday, 9am – 4 pm or you may mail your completed packet to:

Police Trainee Applicant
1000 Calvert
Fort Worth, Texas 76107

Applications from mail-in applicants must have original signature and a copy of all required documentation. No faxed copies will be accepted.

Military veterans, who received an “Honorable Discharge”, must submit a copy of your DD214 (Long Form – Member 4) at the time of application.

STEP 2 All application packets will be reviewed and screened for completeness according to current Police Reserve standards and necessary minimum qualifications.

STEP 3 Upon submission of a completed packet, the applicant will be contacted when to appear for a physical assessment. This assessment will be held during the regular assessment of all police trainee applicants. **No special assessment will be scheduled without the consent of the Background Unit supervisors.**

STEP 4 If the Reserve Applicant passes the physical assessment, the packet will be assigned to a Background investigator who will then contact the applicant and begin the background process.

NOTE: Application for Copy of Driver Record is included in this packet. It is the applicant’s responsibility to remove this document and complete appropriately, **requesting a 3A Certified version of record #3**. The application for Driver Record must be mailed to Driver Records Bureau, Texas Department of Public Safety, Box 149246, Austin, Texas 78714 with the appropriate fee.

PHYSICAL ABILITY ASSESSMENT FORM
ENTRY LEVEL

Name: _____ Score: _____ Date: _____

S.S.# _____ DOB: _____ Race: _____ Sex: _____

Men Hgt/Wgt _____ Age _____ Women

Test 1: % Body Fat		
16.3 or less	5 points Excellent	21.3 or less
16.4 – 19.6	4 points Good	21.4 – 24.9
19.7 – 21.1	3 points Fair/Average	25.0 – 26.4
21.2 or greater	FAILURE	26.5 or greater
Body Fate _____ %	Points: _____	X 4 = Test 1 Points: _____

Test 2: Push Ups		
30 or more	5 points Excellent	24 or more
29 – 24	4 points Good	23 - 18
23 – 21	3 points Fair/Average	17-15
20 or less	FAILURE	14 or less
Total _____	Points: _____	X 4 = Test 2 Points: _____

Test 3: Sit 'N Reach		
18.26 or more	5 points Excellent	20.5 or more
18.25 – 16.25	4 points Good	20.4 – 19.0
16.24 – 15.25	3 points Fair/Average	18.9 – 18.0
15.24 or less	FAILURE	17.9 or less
Total _____	Points: _____	X 4 = Test 3 Points: _____

Test 4: Sit Ups		
39 or more	5 points Excellent	29 or more
38 - 34	4 points Good	28 - 24
33 - 31	3 points Fair/Average	23 - 22
30 or less	FAILURE	21 or less
Total _____	Points: _____	X 4 = Test 4 Points: _____

Test 5: Mile and a Half Run		
11:44 or less	Excellent	14:31 or less
11:45 – 13:14	4 points Good	14:32 – 15:57
13:15 – 13:53	3 points Fair/Average	15:58 – 16:27
13:54 or greater	FAILURE	16:28 or greater
Total _____	Points: _____	X 4 = Test 4 Points: _____